

2019/2020 Registration

Student Information Student's Name ___ middle Birth date __ Place of birth ____ mm/dd/yyyy Address ____ City _____ Home Phone _____ Parent/Guardian Information Parents' Marital Status _____ Please Check Any That Apply: Student Lives With (check any that apply): ○ Father ○ Mother ○ Other Father deceased Stepfather Stepmother Mother deceased Parents divorced Parents separated 1. Parent/Guardian Name of Firm _____ Business/Profession _____ Cell Phone _____ Work Phone ______ Address (if different from student) E-mail 2. Parent/Guardian _____ Business/Profession _____ Name of Firm _____ Work Phone _____ Cell Phone _____ Address (if different from student) The Center Montessori School has a non-discriminatory policy relative to race, color, religion, national origin, gender, sexual orientation, or physical disability with respect to the admission of students and the employment of faculty and administrative staff. Placement in a class is at the discretion of the educational staff. Each classroom is a community of children, balanced to the extent possible with regard to age, sex, and previous Montessori experience. Enrollment preference is given to: 1. students returning to the same group; 2. students graduating to the next level; 3. the sibling of a returning student; 4. the sibling of a former student. Enrollment preference is for the entire month of January and ends February 1. FOR OFFICE USE ONLY: _____ Date of entry ____ Date registration received



2019/2020 Enrollment Option

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CENTER NEST	
Center Nest (18-36 months) Center Nest Half Day, 8:30 a.m12:15 p.m.	Center Nest Full Day, 8:30 a.m2:45 p.m.
PRIMARY	
Primary (3-6 years)	
5 days, Primary Half Day, 8:30 a.m12:30 p.m. 5 days, Primary Full Day, 8:30 a.m2:50 p.m.	*Includes some holidays and vacations, see school calendar for exact dates. Extended care begins ten minutes after end of regular school day.
Extended Day, 7:30-8:30 a.m., 3:00-5:30 p.m.	
Naps (Primary Only) Do you wish for your 3- or 4-year-old child to have a daily nap? Year-old child to have a daily nap?	es No
ELEMENTARY AND MIDDLE SCHOOL	
Elementary I (6-9 years) Select Grade Level :123	
Elementary I 5 days, 8:30 a.m 3:00 p.m.	Elementary I Extended Day 5 days, 7:30 a.m 5:30 p.m. Includes some holidays and vacations,
Elementary II (9-11 years)	see school calendar for exact dates. Extended care begins ten minutes after end of regular school day.
Select Grade Level:45	
Elementary II 5 days, 8:30 a.m 3:15 p.m.	Elementary II Extended Day 5 days, 7:30 a.m 5:30 p.m. Includes some holidays and vacations, see school calendar for exact dates. Extended care begins ten minutes after end of regular school day.
Level III (11-14 years) Select Grade Level:678	
Level III 5 days, 8:30 a.m 3:30 p.m.	Level III Extended Day 5 days, 7:30 a.m 5:30 p.m. Regular school days only. Extended care begins ten minutes after end of regular school day.
Is your child transferring from another school? Please complete additio Name and address of previous school attended: Years attended:	nal Records Request Form. d:
Has the student ever been suspended, expelled, or withdrawn from any If yes, please provide: Name of school: Contact person:	y school for any reason? Yes No No Years attended:



Field Trip Authorization Page 3

I, the parent or guardian of the above named child, do hereby acknowledge and give permission for the following:
All field trips as scheduled by Center Montessori School. I understand that notice of a field trip will be sent home before each trip. I understand that, typically, only students in Elementary 1, Elementary 2, and Level 3 will go on field trips.

Although it is understood that the School and its representatives intend to take reasonable precautions with respect to all activities, the undersigned understands the participation of Student in such activities involves a certain element of risk and the undersigned hereby assumes full and complete responsibility for any risks of death, personal or bodily injury, disability, and/or property damage. The undersigned releases and holds Center Montessori School and its agents, administrators, managers, employees, chaperones, volunteers, related entities, trustees, and representatives harmless from any and all liability and/or claims suits, or damages for costs and expenses, property damage, illness, accidents, injury, death, or loss whether arising before, during, or after such activities which are not the result of willful misconduct and agrees not to sue any such person for any claim releases herein.

agrees not to suc any such person for t	arry diamin relicuses florein.
Parent or Guardian Signature	Date

Authorization for Release and Use of Student Image in Photographs, Videotape or Other MediaI, the parent or guardian of the above named child, do hereby grant to Center Montessori School the following irrevocable rights:

- 1. To use the name, photograph, picture, portrait, voice, appearance, likeness, performance (hereinafter collectively known as "image") of the minor child in connection with educational, promotional, fund-raising activities, or for any other legitimate purpose;
- 2. The right to use, reproduce, publish, exhibit, distribute, and transmit the image of the minor child individually or in conjunction with other images or printed matter in the production of the yearbook, newsletters, brochures, artwork, advertising, slides, motion pictures, broadcasts (radio and television), audio or video tape, recordings, still photography, CD-ROM and any other manner of media now known or later developed:
- 3. The rights to use, reproduce, publish, exhibit, distribute, and transmit the image of the minor child individually or in conjunction with other images or printed matter on Center Montessori School's Internet website. No personal information such as home address or phone numbers will be published; only first name and last initial will be published:
- 4. The right to record, reproduce, amplify, edit and simulate the minor child's image and all sound effects produced;
- 5. The right to copyright, in its own name, works that contain the image of the minor child; and
- 6. The right to assign the above-mentioned rights to third parties.

I understand that the videotape, still photos, or other media incorporating the image of the minor child will become the property of Center Montessori School. I hereby waive the right to inspect or approve my minor's image or any captions, copy or finished materials that incorporate said image. I also waive the right to approve the use to which said material may be applied.

I understand and agree that no compensation will be provided, now or in the future, in connection with the use of minor's image, and nothing herein will create any obligation on the part of Center Montessori School to make use of the rights or materials set forth herein.

I hereby release and forever discharge Center Montessori School, its agents, employees and assigns from any and all claims, demands, rights and causes of action of whatever kind that may arise from the use of minor child's image, including all claims for libel and invasion of privacy. I give my consent, without reservation, to the above agreement on behalf of named minor child. This agreement shall be valid unless revoked in writing.

Special Instructions (Please initial which areas you are restricting image use. Last names are not used):					
NO Social Media (Facebook, Instagram, et al)	NO Advertising (brochures, et al)NO School Publications (CMS websit				
Parent or Guardian Signature	Date				

Extended Class/Extended Care

I, the parent or quardian of the above named child, do hereby acknowledge and give permission for the following:

My child may join the extended care program when necessary. I understand that extended care is offered daily from 7:30-8:30 a.m. and from the end of the school day until 5:30 p.m. on regular school days, and 7:30 a.m. - 5:30 p.m. on certain non-school days. The hourly fee for extended care is \$10.00, prorated to the nearest quarter hour and billed at the beginning of each month. Extended Class for half-day students after 12:30 p.m. is offered on those few occasions that you are running late. The hourly rate is the same as Extended Care.

Extended care closes promptly at 5:30 p.m. I understand a late fee will be charged if I pick up my child after 5:30 p.m. at the following rate:

- First incident warning, no charge
- > Second incident \$1.00 per minute after 5:30 p.m.
- Third incident \$3.00 per minute after 5:30 p.m.
- Fourth incident \$5.00 per minute after 5:30 p.m.
- Each incident beyond the fourth \$10.00 per minute after 5:30 p.m.

Parent or Guardian Signature	Date



Pick-Up Authorization	Student's name	Page 4
	o a very strict pick-up policy. Please list below any person the 2019/2020 school year. If an occasion should arise in w this procedure:	
	nd dated by you indicating who will be picking up your chil identification (i.e., driver's license or passport) to the	
The following people have permission to legal guardian(s).	pick up my child from school: Include <u>yourself</u> and spo	use or other
Medical Information and Eme	ergency Authorization	
If the above named child should become 1. Contact me immediately.	ontessori is authorized to arrange for emergency medical tr ill or injured at Center Montessori, I understand that Center flow if I cannot be reached and release my child with any E	er Montessori will:
Should Center Montessori be unable to remy child's physician and/or arrange for ir facility are authorized to administer emer	each me and/or the person(s) designated below, they are a mmediate emergency treatment. The physician and/or mergency medical treatment necessary to ensure the health are for all costs of medical treatment provided for and on below.	authorized to contact dical ind safety of my
Emergency contacts:		
1. Name	Phone	
2. Name	Phone	
Preferred physician	Phone	
Preferred hospital		
Preferred dentist	Phone	
Allergies, medical, and/or other condition	ns(s): If none, please write "none" or "N/A"	
Parent or Guardian signature	Date	



		Page 5 ating the child is a community effort among parents, teachers and
to our school community per academic ye	milies of enrolled students ear and that it is the parent me to volunteer. I unders	are required to fulfill a minimum 15-hour service commitment s' responsibility to seek out opportunities and make contact with tand that if unable to complete this time commitment I/w
include but is not limited to attending the	Silent Journey program, pane parent library located in	ori Method as practiced by the Center Montessori School. This will articipating in meetings and parenting programs, reading literature the Director's office. I understand that it is required that I as a Center parent.
Parent or Guardian Signature	 Date	
After-School Hours Safety Gui If you are on school property before or af supervision and your child's safety is your	fter class time and your chi	d is not enrolled in extended care, your child is under your
	o up the stairs to the slide,	ldren, s/he must follow the school rules and listen to the aftercare not climb up the slide. These are the same rules as during the
If you are here for snow cones with your	child, you are responsible t	or your child and her/his safety.
childcare or be with you. S/he is not perr	mitted to be on the school	any school-sponsored program, your child must be checked into property unsupervised. If your child is checked into childcare, and directions of the childcare personnel.
I have read and understand the guideline	s listed above.	
Parent or Guardian Signature	Date	
	by of our monthly newslette conserve the planet's resour	er to your child's grandparents or special friends, please complete ces, we ask that you provide e-mail addresses. If e-mail is not
Name	Name	·
E-Mail:	E-Mai	l:



Parent or Guardian Signature

Enrollment Contract – Academic Yea	r August 2019 through May 2020	Page 6
Name of Student		
In order to reserve a place for the 2019-202 registration packet, along with a non-refundation	20 academic year, the financially-responsible padable registration fee of \$750.	rent or guardian must sign and return this
The undersigned acknowledge that the above-nar is liable for tuition for the entire academic year or outlined in the Tuition Refund and Credit Plan.	med student is enrolled for the entire school year or the remainder of the academic year if the enrollment is a	ne portion remaining after date of admission, and fter the beginning of the academic year, as
refunded or canceled notwithstanding the subseq outlined in the Tuition Refund and Credit Plan wh including attorney's fees and court costs, incurred the undersigned hereby agrees for itself and child	to pay total tuition is unconditional and that no portion uent absence, withdrawal, or dismissal from the Schoolich is an integral part of this Contract. The parent or by the School in the collection of obligations from the l/children that it/they will indemnify the School and he school that such tuition is refundable or canceled or	ol of the above-named student, except as guardian agrees to pay any costs or fees, e undersigned related to this Contract. Further, reby releases the School and holds the School
adaptable to its program, the student's enrollmen and behavior. In this case, if the termination is p	e event that the School may determine that the studer t will be terminated at the School's discretion. This de rior to January 1 of the school year, the School will re ond the actual days of enrollment. If the termination i	etermination may include parental component fund any prepaid tuition, excluding the \$750 non-
	nts. Any account six (6) days or more past due will be additional late payment charge of \$35 per month will	
book fees, school lunch fees and any other fees of made current and may not participate in overnigh	of the School that students whose accounts (includin harged) are more than thirty (30) days in arrears may at trips, and further acknowledge that until a student's ad by the School or School staff. In addition, accounts make the account current.	be suspended from classes until such account is account is paid in full, no grades or transcripts
	bursement to the School for replacement or repair of t of any medical, dental, or other expenses resulting fr	
copy. I also understand that the above condition verbal or otherwise, have been made to or by the contract shall be construed under the Laws of the shall continue in full force and effect.	-named student understand the conditions of this Enros constitute the entire Contract between the undersign School. This Contract may be modified in writing as State of Florida. Should a court invalidate any provisional state of the Tailing Referred and Creating Referred	ned and the School, and no other commitments, signed by the Director of the School. This
	nderstand the Tuition Refund and Credit Plan	C FFFC
	PAYMENT OF TUITION AND MATERIAL int indicated on the attached Tuition Schedule for the	
associated with Payment A or B will be forfeited if	f the payment is not received on or before the due dat the Tuition Refund and Credit Plan on the reverse.	e. Check one of the following payment plans
Payment Option A-1 CheckCr	redit Card*: Tuition, less 3% discount, is due on or	before February 1, 2019.
Payment Option A-2 Check C	redit Card*: Tuition, less 2% discount, is due on or I	pefore March 1, 2019.
before March 1, 2019, the second is due or	redit Card*: Tuition, less 1% discount, is to be paid or before September 1, 2019.	in two payments; the first is due on or
Payment Option C: Ten (10) equal payminstallments through April 1, 2020. Please	ents, the first payment is due on July 1, 2019, and core note that invoices are not mailed. With Option (e. 1 st of the month, if payment is not received by the 6 ^t	C, credit card* information must be on file
Payment Option D: Twelve (12) equal painstallments through April 1, 2020. Please	syments, the first payment is due on May 1, 2019, and a note that invoices are not mailed . With Option I at 1st of the month, if payment is not received by the 6th	D, credit card* information must be on file hyour credit card will be charged to avoid
Credit Card Information	Name on Card	Exp. Date
For Payment C and D Options * Any payments made by credit ca	Card No ard, Visa, MasterCard, Discover and American Ex	Billing zip code
Any payments made by orealt of	a, 1.5a, master our a, 2.366ver and American Ex	er oos, a o 70 saronarge applies.
The undersigned Parent or Guardian, as the personagrees to the terms of enrollment as set forth in the set of the terms of enrollment as set forth in the set of the terms of enrollment as set forth in the set of the terms of enrollment as set forth in the set of the terms of enrollment as set forth in the set of the set of the terms of enrollment as set forth in the set of the set of the terms of enrollment as set forth in the set of the terms of enrollment as set forth in the set of the terms of enrollment as set forth in the set of the terms of enrollment as set forth in the set of the terms of enrollment as set forth in the set of the terms of enrollment as set forth in the set of the terms of enrollment as set forth in the set of the terms of enrollment as set for the terms of enrollment as the terms of enrol	on having the primary care and custody and being fina the foregoing Contract.	ncially responsible for the student, hereby

Director's Signature

Date

Date



Staple VOIDED check here

ACH Authorization Agreement

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Center for Early Childhood Education, Inc., DBA Center Montessori School, and (parent name)
Recurring e-check transactions *Monthly tuition, extended care, materials or registration fees
I authorize Center for Early Childhood Education, Inc., DBA Center Montessori School to initiate either an electronic debit or to create and process a demand draft against my bank account according to the terms outlined below. I acknowledge that the origination of the ACH transactions to my account must comply with the provisions of United States law.
Terms of Billing: Starting on May 1, 20 (for 12-month "D" installments) and on the 1 st day of each month following through April 1, 20 Extended Care billed hourly (not Extended Day) will be paid with the following month's tuition draw. Starting on July 1, 20 (for 10-month "C" installments) and on the 1 st day of each month following through April 1, 20 Extended Care billed hourly (not Extended Day) will be paid with the following month's tuition draw. Starting on May 1, 20 and subsequently debited at any time for the amount owed to the merchant as detailed in the emailed invoices. Materials Fee due on June 1.
Bank ABA number

Educating children since 1976



Additional Costs (Keep this copy)

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Your tuition has always and will continue to cover the cost of educating your child(ren). These additional fees are necessary to enhance the students' experience in each classroom. The Materials Fees are used for all consumable items. Materials Fees are due on June 1 and are non-refundable.

Toddler/Primary Classes-Annual Materials Fees for consumable classroom supplies-\$100.00

Elementary I Class

- Annual Materials Fees for consumable supplies-\$300.00
- Textbook replacement, per book used
- Monthly class field trips-\$15.00 each (some venues charge a chaperone fee as well)

Elementary II Class

- Annual Materials Fees for classroom consumable supplies-\$300.00
- Personal supplies list (pencils, notebooks etc.)-approximately \$50-75.00 depending on where purchase is made.
- Textbook replacement, per book used
- Class field trips:
 - o Day trips \$15-20.00
 - Annual spring overnight trip (optional attendance) approximately \$700.00

Level III Class

- Annual Materials Fees for consumable supplies-\$300.00
- Annual classroom fees: 6th grade approximately \$35.00, 7/8th grade approximately \$70.00
- Personal supplies list-approximately \$50-75.00 depending on where purchase is made.
- Textbook replacement, per book used
- · Class field trips:
 - Annual Ropes Course field trip (September)-\$225.00
 - o Camping at Ginnie Springs (October)-\$100.00
 - o Class field trips-varied costs between \$10-15.00 each
 - o Busch Gardens Physics Day (December every even year) 7/8th graders \$70.00 or B.G. Fun Card
 - o Annual "Big Trip"-\$1000-\$1500.00 depending on destination (April or May, optional attendance)

Miscellaneous/Optional:

- Annual bus service- one way \$1700.00, round trip \$2000.00 per child (non-refundable)
- I-20 issuance for foreign students-\$300.00

Center Montessori School (Keep this copy) Tuition Refund and Credit Plan

Students who withdraw from CMS before the academic year is complete, whether a voluntary or medical withdrawal, may receive a refund as indicated below. Any refund of pre-paid tuition or credit against the tuition fee remaining due will first be applied toward the outstanding balance of the student's account. If there is a remaining balance due CMS under the terms of the Enrollment Contract, such balance shall be paid in accordance with the payment plan selected under the terms of the Contract.

Students who enroll or withdraw after the academic year has begun are obligated for tuition as indicated below.

Percentage of annual tuition due to CMS on late entry:

Academic year begins in August.

Child begins School in:

First 1-10 weeks of school year 100% Weeks 11-20 of school year 75% Weeks 21-30 of school year 50% Weeks 31-40 of school year 25%

Percentage of annual tuition due to CMS on withdrawal:

Academic year begins in August. Child withdraws from School in:

June 1-first 10 weeks of school year 50% Weeks 11-20 of school year 75% Weeks 21-40 of school year 100%

Definitions:

The "academic year" for 2019-2020 is considered to consist of 40 weeks, commencing with the first class of formal academic instruction and ending with the last week of school.

"Voluntary withdrawal" means complete, voluntary withdrawal from classes for the balance of the academic year and is deemed to commence on written notice to the School of the actual date of withdrawal. Written notice must be given at least four (4) weeks prior to the actual date of withdrawal. If such notice is not given four (4) weeks in advance of withdrawal, any refund owed will be calculated four (4) weeks from date of written notice.

"Medical withdrawal" means complete, involuntary withdrawal from classes for the balance of the academic year for reasons of any disability or disorder which is certified to and treated by a legally qualified and licensed medical practitioner.

Enrollment Contract – Academic Yea	r August 2019	through May 2020	
Name of Student			
In order to reserve a place for the 2019-20 return this registration packet, along with a			arent or guardian must sign and
The undersigned acknowledge that the above-na admission, and is liable for tuition for the entire a academic year, as outlined in the Tuition Refund	icademic year or re		
The undersigned acknowledge that this obligation will be refunded or canceled notwithstanding the except as outlined in the Tuition Refund and Creccosts or fees, including attorney's fees and court this Contract. Further, the undersigned hereby as School and holds the School harmless from any contract associated with this Contract.	subsequent absendit Plan which is ar costs, incurred by grees for itself and	ce, withdrawal, or dismissal from the integral part of this Contract. The the School in the collection of obligation child/children that it/they will inden	e School of the above-named student, parent or guardian agrees to pay any ations from the undersigned related to nnify the School and hereby releases the
The School and the undersigned agree that in the adaptable to its program, the student's enrollmer component and behavior. In this case, if the terr excluding the \$750 non-refundable registration for January 1 of the school year, all prepaid tuition we	nt will be terminate mination is prior to ee and the materia	d at the School's discretion. This do January 1 of the school year, the S	etermination may include parental chool will refund any prepaid tuition,
The undersigned agree to be current on all account \$35. For every month the account continues in a			
The undersigned acknowledge that it is the policy fees, book fees, school lunch fees and any other such account is made current and may not partic grades or transcripts or teacher or staff recomme thirty (30) days in arrears also need to provide a	fees charged) are ipate in overnight endations can be is	more than thirty (30) days in arrear trips, and further acknowledge that sued by the School or School staff.	s may be suspended from classes until until a student's account is paid in full, no
The undersigned agree to be responsible for reim above-named student may destroy, and for the p named student may sustain at the School.			
The undersigned parent or guardian of the above of a copy. I also understand that the above concommitments, verbal or otherwise, have been mathe School. This contract shall be construed under remaining provisions shall continue in full force at	ditions constitute the ade to or by the So er the Laws of the	ne entire Contract between the under hool. This Contract may be modifie	ersigned and the School, and no other d in writing as signed by the Director of
(initial) I have read, received, and u	nderstand the Ti	uition Refund and Credit Plan	
PA	YMENT OF TU	IITION AND MATERIALS I	FEES
The undersigned agree to pay tuition in the amou associated with Payment A or B will be forfeited i plans after reviewing the attached Tuition Schedu plans are due June 1 and are non-refundab	f the payment is n ule and the Tuition	ot received on or before the due da	te. Check one of the following payment
Payment Option A-1 Check C Payment Option A-2 Check C Payment Option B-2 Check C before March 1, 2019, the second is due on Payment Option C: Ten (10) equal paym installments through April 1, 2020. Please with the office. Your payment is due on the	Credit Card*: Tuit redit Card*: Tuit n or before Septen ents, the first payl e note that invoi	ion, less 2% discount, is due on or cion, less 1% discount, is to be paid aber 1, 2019. ment is due on July 1, 2019, and conces are not mailed. With Option (before March 1, 2019. in two payments; the first is due on or ntinuing to be paid in monthly C, credit card* information must be on file
any late fees. Payment Option D: Twelve (12) equal painstallments through April 1, 2020. Please with the office. Your payment is due on the any late fees.	note that invoi	ces are not mailed. With Option I	D, credit card* information must be on file
Credit Card Information For Payment C and D Options	Name on Card _ Card No.		Exp. DateBilling zip code
* Any payments made by credit card, Visa,			
		•	
The undersigned Parent or Guardian, as the personner by agrees to the terms of enrollment as set for the terms of enrollment as the terms of the term			ancially responsible for the student,
Parent or Guardian Signature	 Date	 Director's Signature	 Date

Program	*Registration Fee Due on enrollment Non- Refundable	*Materials Fee Due June 1 Non- Refundable	Annual Tuition	Option A-1 Annual Payment Cash/Check One payment due on or before 2/1/2019 3% discount	Option A-2 Annual Payment Cash/Check One payment due on or before 3/1/2019 2% discount	Semi-Annu Cash/	on B al Payment (Check ents due on 9/1/2019 1% discount	Option C Monthly Installments Cash/Check Ten equal payments due 7/1/19-4/1/20	Option D Monthly Installments Cash/Check Twelve equal payments due 5/1/19-4/1/20	Sibling discount
Center Nest							•			
Half Day	750	100	9728	9437	9534	4864	4767	972	810	8756
Full Day	750	100	11400	11058	11172	5700	5586	1140	950	10260
Primary										
Half Day	750	100	9728	9437	9534	4864	4767	972	810	8756
Full Day	750	100	11400	11058	11172	5700	5586	1140	950	10260
Extended Day **	750	100	12947	12559	12689	6473	6344	1294	1078	11653
Elementary 1										
Full Day	750	300	11871	11515	11634	5935	5817	1187	989	10684
Extended Day**	750	300	13449	13046	13181	6724	6590	1344	1120	12105
Elementary 2										
Full Day	750	300	11871	11515	11634	5935	5817	1187	989	10684
Extended Day**	750	300	13449	13046	13181	6724	6590	1344	1120	12105
Level 3										
Full Day	750	300	11871	11515	11634	5935	5817	1187	989	10684
Extended Day***	750	300	13313	12914	13047	6656	6523	1331	1109	11982

^{*}Registration Fee is **non-refundable** and is due on enrollment. Material Fees are **non-refundable** and are due on or before June 1, 2019, for students registered by that date. Students enrolled after June 1, 2019, Materials Fee is non-refundable and due upon enrollment.

All credit card payments are subject to a 3% surcharge.

^{**}Primary, Elementary 1, and Elementary 2 Extended Day tuition includes care during some "no-school" days. Check your school calendar for specific dates.

^{***}Level 3 Extended Day tuition includes before- and after-school care on regular school days only.