



# Center Montessori School

## 2021/2022 Registration

### Student Information

Student's Name \_\_\_\_\_ Sex \_\_\_\_\_  
first middle last

Birth date \_\_\_\_\_ Place of birth \_\_\_\_\_  
mm/dd/yyyy city state

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Shirt Size \_\_\_\_\_

### Parent/Guardian Information

Parents' Marital Status \_\_\_\_\_

Student Lives With (check any that apply):  
 Father  Mother  Other  
 Stepfather  Stepmother

Please Check Any That Apply:  
 Father deceased  
 Mother deceased  
 Parents divorced  
 Parents separated

1. Parent/Guardian \_\_\_\_\_ E-mail \_\_\_\_\_  
 Business/Profession \_\_\_\_\_ Name of Firm \_\_\_\_\_  
 Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Address (if different from student) \_\_\_\_\_

2. Parent/Guardian \_\_\_\_\_ E-mail \_\_\_\_\_  
 Business/Profession \_\_\_\_\_ Name of Firm \_\_\_\_\_  
 Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Address (if different from student) \_\_\_\_\_

The Center Montessori School has a non-discriminatory policy relative to race, color, religion, national origin, gender, sexual orientation, or physical disability with respect to the admission of students and the employment of faculty and administrative staff. Placement in a class is at the discretion of the educational staff. Each classroom is a community of children, balanced to the extent possible with regard to age, sex, and previous Montessori experience.

Enrollment preference is given to: 1. students returning to the same group; 2. students graduating to the next level; 3. the sibling of a returning student; 4. the sibling of a former student. **Enrollment preference is for the entire month of January and ends February 1.**

### FOR OFFICE USE ONLY:

\_\_\_\_\_ Date registration received \_\_\_\_\_ Date of entry \_\_\_\_\_ Class



## 2021/2022 Enrollment Option

### CENTER NEST

#### Center Nest (18-36 months)

Center Nest Half Day, 8:30 a.m.-12:15 p.m.

Center Nest Full Day, 8:30 a.m.-2:45 p.m.

### PRIMARY

#### Primary (3-6 years)

5 days, Primary Half Day, 8:30 a.m.-12:30 p.m.

5 days, Primary Full Day, 8:30 a.m.-2:50 p.m.

Extended Day\*, 7:30-8:30 a.m., 3:00-5:30 p.m.

#### LWR Primary (3-6 years)

5 days, Primary Half Day, 8:30 a.m.-12:30 p.m.

5 days, Primary Full Day, 8:30 a.m.-2:50 p.m.

\*Includes some holidays and vacations, see school calendar for exact dates. Extended care begins ten minutes after end of regular school day. No extended care available at LWR Campus.

#### Naps (Primary Only)

Do you wish for your 3- or 4-year-old child to have a daily nap?  Yes  No

### ELEMENTARY AND MIDDLE SCHOOL

#### Elementary I (6-9 years)

Select Grade Level :  1  2  3

Elementary I  
5 days, 8:30 a.m. - 3:00 p.m.

Elementary I Extended Day  
5 days, 7:30 a.m. - 5:30 p.m.  
Includes some holidays and vacations,  
see school calendar for exact dates.  
Extended care begins ten minutes after end of regular school day.

#### Elementary II (9-11 years)

Select Grade Level:  4  5

Elementary II  
5 days, 8:30 a.m. - 3:15 p.m.

Elementary II Extended Day  
5 days, 7:30 a.m. - 5:30 p.m.  
Includes some holidays and vacations,  
see school calendar for exact dates.  
Extended care begins ten minutes after end of regular school day.

#### Level III (11-14 years)

Select Grade Level:  6  7  8

Level III  
5 days, 8:30 a.m. - 3:30 p.m.

Level III Extended Day  
5 days, 7:30 a.m. - 5:30 p.m.  
Regular school days only.  
Extended care begins ten minutes after end of regular school day.

Is your child transferring from another school? Please complete additional Records Request Form.

Name and address of previous school attended: \_\_\_\_\_ Years attended: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has the student ever been suspended, expelled, or withdrawn from any school for any reason? Yes  No

If yes, please provide:

Name of school: \_\_\_\_\_ Years attended: \_\_\_\_\_

Contact person: \_\_\_\_\_



**Field Trip Authorization**

I, the parent or guardian of Student, do hereby acknowledge and give permission for the following: All field trips as scheduled by Center Montessori School. I understand notice of a field trip will be sent home before each trip. I understand that, typically, only students in Elementary 1, Elementary 2, and Level 3 will go on field trips.

Although it is understood the School and its representatives intend to take reasonable precautions with respect to all activities, the undersigned understands the participation of Student in such activities involves a certain element of risk and the undersigned hereby assumes full and complete responsibility for any risks of death, personal or bodily injury, disability, and/or property damage. The undersigned releases and holds Center Montessori School and its agents, administrators, managers, employees, chaperones, volunteers, related entities, trustees, and representatives harmless from any and all liability and/or claims suits, or damages for costs and expenses, property damage, illness, accidents, injury, death, or loss whether arising before, during, or after such activities which are not the result of willful misconduct and agrees not to sue any such person for any claim releases herein.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date

**Authorization for Release and Use of Student Image in Photographs, Video or Other Media**

I, the parent or guardian of Student, do hereby grant to Center Montessori School the following irrevocable rights:

1. To use the name, photograph, picture, portrait, voice, appearance, likeness, performance (hereinafter collectively known as "image") of the minor child in connection with educational, promotional, fund-raising activities, or for any other legitimate purpose;
2. The right to use, reproduce, publish, exhibit, distribute, and transmit the image of the minor child individually or in conjunction with other images or printed matter in the production of the yearbook, newsletters, brochures, artwork, advertising, slides, motion pictures, broadcasts (radio and television), audio or video, recordings, still photography, CD-ROM and any other manner of media now known or later developed;
3. The rights to use, reproduce, publish, exhibit, distribute, and transmit the image of the minor child individually or in conjunction with other images or printed matter on Center Montessori School's Internet website. No personal information such as home address or phone numbers will be published; only first name and last initial will be published;
4. The right to record, reproduce, amplify, edit and simulate the minor child's image and all sound effects produced;
5. The right to copyright, in its own name, works that contain the image of the minor child; and
6. The right to assign the above-mentioned rights to third parties.

I understand video, still photos, or other media incorporating the image of the minor child will become the property of Center Montessori School. I hereby waive the right to inspect or approve my minor's image or any captions, copy or finished materials that incorporate said image. I also waive the right to approve the use to which said material may be applied.

I understand and agree no compensation will be provided, now or in the future, in connection with the use of minor's image, and nothing herein will create any obligation on the part of Center Montessori School to make use of the rights or materials set forth herein.

I hereby release and forever discharge Center Montessori School, its agents, employees and assigns from any and all claims, demands, rights and causes of action of whatever kind that may arise from the use of minor child's image, including all claims for libel and invasion of privacy. I give my consent, without reservation, to the above agreement on behalf of named minor child. This agreement shall be valid unless revoked in writing.

**Special Instructions** (Please initial which areas you are restricting image use. Last names are not used): All children will appear in school publications including yearbook and school newsletters.

\_\_\_\_\_ NO Social Media (Facebook, Instagram, et al) \_\_\_\_\_ NO Advertising (brochures, et al)

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date

**Extended Class/Extended Care**

I, the parent or guardian of Student, do hereby acknowledge and give permission for the following:

My child may join the extended care program when necessary. I understand extended care is offered daily from 7:30-8:30 a.m. and from the end of the school day until 5:30 p.m. on regular school days, and 7:30 a.m. - 5:30 p.m. on certain non-school days. The hourly fee for extended care is \$10.00, prorated to the nearest quarter hour and billed at the beginning of each month. Extended care is not available at the LWR Campus.

Extended care closes promptly at 5:30 p.m. I understand a late fee will be charged if I pick up my child after 5:30 p.m. at the following rate:

- First incident – warning, no charge
- Second incident - \$1.00 per minute after 5:30 p.m.
- Third incident - \$3.00 per minute after 5:30 p.m.
- Fourth incident - \$5.00 per minute after 5:30 p.m.
- Each incident beyond the fourth - \$10.00 per minute after 5:30 p.m.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date



**Pick-Up Authorization**

For the safety of your child, we adhere to a very strict pick-up policy. Please list below any person who has your permission to pick up your child from school during the 2021/2022 school year. If an occasion should arise in which someone **not listed** will be picking up your child, please follow this procedure:

Give your child's teacher a note signed and dated by you indicating who will be picking up your child on said occasion. This person **must show proper photo identification (i.e., driver's license or passport)** to the school personnel before we will release your child.

The following people have permission to pick up my child from school: **Include yourself and spouse or other legal guardian(s).**

\_\_\_\_\_  
\_\_\_\_\_

**Medical Information and Emergency Authorization**

In the event of an emergency, Center Montessori is authorized to arrange for emergency medical treatment. If the Student should become ill or injured at Center Montessori, I understand that Center Montessori will:

- 1. Contact me immediately.
- 2. Contact the person(s) designated below if I cannot be reached and release my child with any Emergency Contact listed.

Should Center Montessori be unable to reach me and/or the person(s) designated below, they are authorized to contact my child's physician and/or arrange for immediate emergency treatment. The physician and/or medical facility are authorized to administer emergency medical treatment necessary to ensure the health and safety of my child. I understand that I am responsible for all costs of medical treatment provided for and on behalf of my child.

Emergency contacts:

1. Name \_\_\_\_\_ Phone \_\_\_\_\_

2. Name \_\_\_\_\_ Phone \_\_\_\_\_

Preferred physician \_\_\_\_\_ Phone \_\_\_\_\_

Preferred hospital \_\_\_\_\_

Preferred dentist \_\_\_\_\_ Phone \_\_\_\_\_

Allergies, medical, and/or other conditions(s): If none, please write "none" or "N/A"

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Parent or Guardian signature

\_\_\_\_\_  
Date



**Parent Service Commitment**

At Center Montessori School it is our belief and philosophy that educating the child is a community effort among parents, teachers and children. It is therefore important to involve the parents in the classroom. I, the parent or guardian of \_\_\_\_\_, do hereby acknowledge that families of enrolled students are required to fulfill a minimum **15-hour service commitment** to our school community per academic year and it is the parents' responsibility to seek out opportunities and make contact with the room parent or teacher to schedule time to volunteer. **I understand if unable to complete this time commitment I/we may choose instead to pay a \$25 per hour Parent Service Fee for unfulfilled hours.**

I also commit as a parent to becoming educated about the Montessori Method as practiced by the Center Montessori School. This will include but is not limited to attending the Silent Journey program, participating in meetings and parenting programs, reading literature on the Montessori Method, and utilizing the parent library located in the Director's office. I understand it is required that I participate in the Silent Journey program during my first three years as a Center parent.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date

**Grandparents & Special Friends Communication**

If you would like the school to send a copy of our periodic newsletters to your child's grandparents or special friends, please complete the information below. In our efforts to conserve the planet's resources, we ask that you provide e-mail addresses. If e-mail is not available, we will send a hard copy in the mail at your request.

Name \_\_\_\_\_

Name \_\_\_\_\_

E-Mail: \_\_\_\_\_

E-Mail: \_\_\_\_\_



**Name of Student** \_\_\_\_\_

**In order to reserve a place for the 2021-2022 academic year, the financially-responsible parent or guardian must sign and return this registration packet, along with a non-refundable registration fee of \$750.**

The undersigned acknowledge the above-named student ("Student") is enrolled for the entire school year or the portion remaining after date of admission, and is liable for tuition for the entire academic year or remainder of the academic year if the enrollment is after the beginning of the academic year, as outlined in the Tuition Refund and Credit Plan. The undersigned understands the overhead expenses of the School do not diminish with the departure of a student(s) during the course of a school year and agrees it is impossible for the School to determine the damage and loss to the School that would occur due to the later withdrawal of a student who has enrolled. Therefore, the undersigned becomes liable for a portion of or the entire year's tuition and fees as liquidated damages (and not a penalty) even if the Student is withdrawn, absent, or is involuntarily separated from the School as specifically provided in the Tuition Refund and Credit Plan which is an integral part of this contract. The undersigned acknowledge this obligation to pay the total tuition is unconditional. Any unpaid balance may be accelerated by the School and become immediately due and payable. The parent or guardian additionally agrees to pay any costs or fees, including attorney's fees and court costs, incurred by the School in the collection of obligations from the undersigned related to this Contract. Further, the undersigned hereby agrees for itself and child/children that it/they will indemnify the School and hereby releases the School and holds the School harmless from any claim or losses incurred by the School that such tuition is refundable or canceled or for any other matter associated with this Contract.

The School and the undersigned agree in the event the School may determine the Student or the family is either not ready or not adaptable to its program, the Student's enrollment will be terminated at the School's discretion. Additionally, a positive and constructive relationship between the School and Family Member (defined as Parent, Student, or other person associated with Student) is essential to the School's educational purpose and responsibilities to its students. If any Family Member engages in behavior, communications, or interactions on or off campus, that is disruptive, intimidating, overly aggressive, or reflects a loss of confidence in or disagreement with the School's policies, methods of instruction or discipline, or otherwise interferes with the School's safety procedures, responsibilities, or accomplishment of its educational purpose or program, the School reserves the right to dismiss the Family or Family Member from the community. The School may also place restrictions on a Family Member's involvement or activity at School for other reasons the School deems appropriate. Any determination under this Paragraph shall be in the School's sole discretion. There will be no refund of tuition where such dismissal occurs and any unpaid balance is payable in full according to the terms of this Contract. The School also reserves the right to withdraw an offer of enrollment or re-enrollment at any time and to void an executed Enrollment Contract.

The undersigned agree to be current on all accounts, including charges for incidental fees including but not limited to interest, Extended Day or extended care charges, unreturned textbooks, and field trips up to \$25 (field trips over \$25 will be paid by Parent in accordance with the terms of the specific trip). Any account six (6) days or more past due will be subject to a late payment charge of \$35. For every month the account continues in arrears, an additional late payment charge of \$35 per month will be assessed.

The undersigned acknowledge it is the policy of the School that students whose accounts (including but not limited to tuition, extended care fees, book fees, school lunch fees and any other fees charged) are more than thirty (30) days in arrears may be suspended from classes until such account is made current and may not participate in overnight trips, and further acknowledge that until a student's account is paid in full, no grades or transcripts or teacher or staff recommendations can be issued by the School or School staff.

The undersigned agree any outstanding balance and/or balance due under the terms of the Tuition Refund and Credit Plan which is an integral part of this Contract, is due in full 10 days from the date written notice of withdrawal is provided in accordance with the withdrawal provisions and further acknowledge that until a Student's account is paid in full, no grades or transcripts or teacher or staff recommendations can be issued by the School or School staff.



The undersigned agree to be responsible for reimbursement to the School for replacement or repair of any school property or materials the Student may destroy, and for the payment of any medical, dental, or other expenses resulting from any injury or illness the Student may sustain at the School.

The School's duties and obligations under this Contract shall be suspended immediately without notice during all periods the School is closed because of force majeure events including, but not limited to, any fire, act of God, hurricane, war, governmental action, act of terrorism, epidemic, pandemic or any other event beyond the School's control. If such an event occurs, the School's duties and obligations in this Contract will be postponed until such time as the School, in its sole discretion, may safely reopen. In the event that the School cannot reopen due to an event under this clause, the School is under no obligation to refund any portion of the tuition paid.

The undersigned parent or guardian of the Student understand the conditions of this Enrollment Contract and acknowledge receipt of a copy. I also understand that the above conditions constitute the entire Contract between the undersigned and the School, and no other commitments, verbal or otherwise, have been made to or by the School. This Contract may be modified in writing as signed by the Director of the School. This Contract and the rights and obligations of the parties shall be governed by and construed in accordance with the laws of the State of Florida without regard to principles of conflicts of law. The parties agree to waive the right to jury trial over any claims pertaining to Student's enrollment, attendance, or separation from the School including, but not limited to, claims of breach of contract, under statute, ordinance, or common law. The exclusive venue for any claim shall be the Middle District of Florida or any Florida state court in Manatee County, Florida, as appropriate. Should a court invalidate any provision of this Contract, the remaining provisions shall continue in full force and effect.

\_\_\_\_\_ (initial) I have read, received, and understand the Tuition Refund and Credit Plan

**PAYMENT OF TUITION AND MATERIALS FEES**

The undersigned agree to pay tuition in the amount indicated on the attached Tuition Schedule for the 2021-2022 academic year. The discount associated with Payment A or B will be forfeited if the payment is not received on or before the due date. Check one of the following payment plans after reviewing the attached Tuition Schedule and the Tuition Refund and Credit Plan on the reverse. **Materials Fee is due June 1, 2021 and is non-refundable.**

\_\_\_\_\_ **Payment Option A1** \_\_\_ **ACH** \_\_\_ **Credit Card\***: Tuition, less 3% discount, is due on/before February 1, 2021.

\_\_\_\_\_ **Payment Option A2** \_\_\_ **ACH** \_\_\_ **Credit Card\***: Tuition, less 2% discount, is due on/before March 1, 2021.

\_\_\_\_\_ **Payment Option B** \_\_\_ **ACH** \_\_\_ **Credit Card\***: Tuition, less 1% discount, paid in two payments; the first is due on/before March 1, 2021, the second is due on/before September 1, 2021. With Option B, **ACH or credit card\* information must be on file with the office.**

\_\_\_\_\_ **Payment Option C**: Ten (10) equal payments, the first payment is due on July 1, 2021, and continuing to be paid in monthly installments through April 1, 2022. Please note invoices are not mailed. With Option C, **ACH or credit card\* information must be on file with the office.**

\_\_\_\_\_ **Payment Option D**: Twelve (12) equal payments, the first payment is due on May 1, 2021, and continuing to be paid in monthly installments through April 1, 2022. Please note invoices are not mailed. With Option D, **ACH or credit card\* information must be on file with the office.**

The undersigned Parent or Guardian, as the person having the primary care and custody and being financially responsible for the student, hereby agrees to the terms of enrollment as set forth in the foregoing Contract.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director's Signature

\_\_\_\_\_  
Date



Center for Early Childhood Education, Inc., DBA Center Montessori School, and  
\_\_\_\_\_ (parent name)

**Recurring e-check/credit card transactions**

\*Monthly tuition, extended care, materials or registration fees

I authorize Center for Early Childhood Education, Inc., DBA Center Montessori School to initiate either an electronic debit or to create and process a demand draft against my bank account according to the terms outlined below. I acknowledge that the origination of the ACH transactions to my account must comply with the provisions of United States law.

Terms of Billing:

\_\_\_\_\_ Starting on May 1, 2021 (for 12-month "D" installments) and on the 1<sup>st</sup> day of each month following through April 1, 2022. Extended Care billed hourly (not Extended Day) will be paid with the following month's tuition draw.

\_\_\_\_\_ Starting on July 1, 2021 (for 10-month "C" installments) and on the 1<sup>st</sup> day of each month following through April 1, 2022. Extended Care billed hourly (not Extended Day) will be paid with the following month's tuition draw.

\_\_\_\_\_ Starting on May 1, 2021 and subsequently debited at any time for the amount owed to the merchant as detailed in emailed invoices or statements.

\_\_\_\_\_ Materials Fee due on June 1, 2021.

\_\_\_\_\_ A 3% Surcharge applies to any payments made by credit card, Visa, MasterCard, Discover and American Express

**Account Information**

Bank ABA number \_\_\_\_\_

Bank account number \_\_\_\_\_

Bank account type \_\_\_ checking \_\_\_ savings

Customer signature \_\_\_\_\_

Customer name printed \_\_\_\_\_

Date \_\_\_\_\_

Credit Card Information

Name on Card \_\_\_\_\_ Exp. Date \_\_\_\_\_

Card No. \_\_\_\_\_ Billing zip code \_\_\_\_\_

Customer signature \_\_\_\_\_

Customer name printed \_\_\_\_\_

Date \_\_\_\_\_

\* Any payments made by credit card, Visa, MasterCard, Discover and American Express, a 3% surcharge applies.





## **Additional Costs (Keep this copy)**

Your tuition has always and will continue to cover the cost of educating your child(ren). These additional fees are necessary to enhance the students' experience in each classroom. The Materials Fees are used for all consumable items. Materials Fees are due on June 1 and are non-refundable.

**Toddler/Primary Classes** - Annual Materials Fee for consumable classroom supplies-\$100.00

### **Elementary I Class**

- Annual Materials Fee for consumable supplies-\$300.00
- Textbook replacement, per book used
- Monthly class field trips-\$15.00 each (some venues charge a chaperone fee as well)

### **Elementary II Class**

- Annual Materials Fee for classroom consumable supplies-\$300.00
- Personal supplies list (pencils, notebooks etc.)-approximately \$50-75.00 depending on where purchase is made.
- Textbook replacement, per book used
- Class field trips:
  - Day trips \$15-20.00
  - Annual spring overnight trip (optional attendance) approximately \$700.00

### **Level III Class**

- Annual Materials Fee for consumable supplies-\$300.00
- Annual classroom fees: 6<sup>th</sup> grade approximately \$35.00, 7/8<sup>th</sup> grade approximately \$70.00
- Personal supplies list-approximately \$50-75.00 depending on where purchase is made.
- Textbook replacement, per book used
- Class field trips:
  - Annual Ropes Course field trip (September)-\$250.00
  - Camping at Ginnie Springs (October)-\$150.00
  - Class field trips-varied costs between \$10-15.00 each
  - Busch Gardens Physics Day (December every even year) 7/8<sup>th</sup> graders TBA or B.G. Fun Card
  - Annual "Big Trip"- \$1000-\$1500.00 depending on destination (Deposit Due October)

### **Miscellaneous/Optional:**

- Annual bus service- one way \$1700.00, round trip \$2000.00 per child (non-refundable)
- I-20 issuance for foreign students-\$350.00

# Tuition Refund and Credit Plan

Students who withdraw from CMS before the academic year is complete, whether a voluntary or medical withdrawal, may receive a refund as indicated below. Any refund of pre-paid tuition or credit against the tuition fee remaining due will first be applied toward the outstanding balance of the student's account. If there is a remaining balance due CMS under the terms of the Enrollment Contract, such balance shall be paid in accordance with the payment plan selected under the terms of the Contract.

Students who enroll or withdraw after the academic year has begun are obligated for tuition as indicated below.

## **Percentage of annual tuition due to CMS on late entry:**

Academic year begins in August.

Child begins School in:

First 1-10 weeks of school year	100%
Weeks 11-20 of school year	75%
Weeks 21-40 of school year	50%

## **Percentage of annual tuition due to CMS on withdrawal:**

Academic year begins in August.

Child withdraws from School in:

June 1-first 10 weeks of school year	50%
Weeks 11-20 of school year	75%
Weeks 21-40 of school year	100%

## **Definitions:**

The "**academic year**" for 2021-2022 is considered to consist of 40 weeks, commencing with the first class of formal academic instruction and ending with the last week of school.

"**Voluntary withdrawal**" means complete, voluntary withdrawal from classes for the balance of the academic year and is deemed to commence on written notice to the School of the actual date of withdrawal. Written notice must be given at least four (4) weeks prior to the actual date of withdrawal. If such notice is not given four (4) weeks in advance of withdrawal, any refund owed will be calculated four (4) weeks from date of written notice.

"**Medical withdrawal**" means complete, involuntary withdrawal from classes for the balance of the academic year for reasons of any disability or disorder which is certified to and treated by a legally qualified and licensed medical practitioner.

**Enrollment Contract** – Academic Year August 2021 through May 2022

**Name of Student** \_\_\_\_\_

**In order to reserve a place for the 2021-2022 academic year, the financially-responsible parent or guardian must sign and return this registration packet, along with a non-refundable registration fee of \$750.**

The undersigned acknowledge the above-named student ("Student") is enrolled for the entire school year or the portion remaining after date of admission, and is liable for tuition for the entire academic year or remainder of the academic year if the enrollment is after the beginning of the academic year, as outlined in the Tuition Refund and Credit Plan. The undersigned understands the overhead expenses of the School do not diminish with the departure of a student(s) during the course of a school year and agrees it is impossible for the School to determine the damage and loss to the School that would occur due to the later withdrawal of a student who has enrolled. Therefore, the undersigned becomes liable for a portion of or the entire year's tuition and fees as liquidated damages (and not a penalty) even if the Student is withdrawn, absent, or is involuntarily separated from the School as specifically provided in the Tuition Refund and Credit Plan which is an integral part of this contract. The undersigned acknowledge this obligation to pay total tuition is unconditional. Any unpaid balance may be accelerated by the School and become immediately due and payable. The parent or guardian additionally agrees to pay any costs or fees, including attorney's fees and court costs, incurred by the School in the collection of obligations from the undersigned related to this Contract. Further, the undersigned hereby agrees for itself and child/children that it/they will indemnify the School and hereby releases the School and holds the School harmless from any claim or losses incurred by the School that such tuition is refundable or canceled or for any other matter associated with this Contract.

The School and the undersigned agree in the event the School may determine the student or the family is either not ready or not adaptable to its program, the student's enrollment will be terminated at the School's discretion. Additionally, a positive and constructive relationship between the School and Family Member (defined as Parent, Student, or other person associated with Student) is essential to the School's educational purpose and responsibilities to its students. If any Family Member engages in behavior, communications, or interactions on or off campus, that is disruptive, intimidating, overly aggressive, or reflects a loss of confidence in or disagreement with the School's policies, methods of instruction or discipline, or otherwise interferes with the School's safety procedures, responsibilities, or accomplishment of its educational purpose or program, the School reserves the right to dismiss the Family or Family Member from the community. The School may also place restrictions on a Family Member's involvement or activity at School for other reasons the School deems appropriate. Any determination under this Paragraph shall be in the School's sole discretion. There will be no refund of tuition where such dismissal occurs and any unpaid balance is payable in full according to the terms of this Contract. The School also reserves the right to withdraw an offer of enrollment or re-enrollment at any time and to void an executed Enrollment Contract.

The undersigned agree to be current on all accounts, including charges for incidental fees including but not limited to interest, Extended Day or extended care charges, unreturned textbooks, and field trips up to \$25 (field trips over \$25 will be paid by Parent in accordance with the terms of the specific trip). Any account six (6) days or more past due will be subject to a late payment charge of \$35. For every month the account continues in arrears, an additional late payment charge of \$35 per month will be assessed.

The undersigned acknowledge it is the policy of the School that students whose accounts (including but not limited to tuition, extended care fees, book fees, school lunch fees and any other fees charged) are more than thirty (30) days in arrears may be suspended from classes until such account is made current and may not participate in overnight trips, and further acknowledge that until a Student's account is paid in full, no grades or transcripts or teacher or staff recommendations can be issued by the School or School staff.

The undersigned agree any outstanding balance and/or balance due under the terms of the Tuition Refund and Credit Plan which is an integral part of this Contract, is due in full 10 days from the date written notice of withdrawal is provided in accordance with the withdrawal provisions and further acknowledge that until a Student's account is paid in full, no grades or transcripts or teacher or staff recommendations can be issued by the School or School staff.

The undersigned agree to be responsible for reimbursement to the School for replacement or repair of any school property or materials the Student may destroy, and for the payment of any medical, dental, or other expenses resulting from any injury or illness the Student may sustain at the School.

The School's duties and obligations under this Contract shall be suspended immediately without notice during all periods the School is closed because of force majeure events including, but not limited to, any fire, act of God, hurricane, war, governmental action, act of terrorism, epidemic, pandemic or any other event beyond the School's control. If such an event occurs, the School's duties and obligations in this Contract will be postponed until such time as the School, in its sole discretion, may safely reopen. In the event that the School cannot reopen due to an event under this clause, the School is under no obligation to refund any portion of the tuition paid.

The undersigned parent or guardian of the Student understand the conditions of this Enrollment Contract and acknowledge receipt of a copy. I also understand the above conditions constitute the entire Contract between the undersigned and the School, and no other commitments, verbal or otherwise, have been made to or by the School. This Contract may be modified in writing as signed by the Director of the School. This Contract and the rights and obligations of the parties shall be governed by and construed in accordance with the laws of the State of Florida without regard to principles of conflicts of law. The parties agree to waive the right to jury trial over any claims pertaining to Student's enrollment, attendance, or separation from the School including, but not limited to, claims of breach of contract, under statute, ordinance, or common law. The exclusive venue for any claim shall be the Middle District of Florida or any Florida state court in Manatee County, Florida, as appropriate. Should a court invalidate any provision of this Contract, the remaining provisions shall continue in full force and effect.

\_\_\_\_\_ (initial) I have read, received, and understand the Tuition Refund and Credit Plan

**PAYMENT OF TUITION AND MATERIALS FEES**

The undersigned agree to pay tuition in the amount indicated on the attached Tuition Schedule for the 2021-2022 academic year. The discount associated with Payment A or B will be forfeited if the payment is not received on or before the due date. Check one of the following payment plans after reviewing the attached Tuition Schedule and the Tuition Refund and Credit Plan on the reverse. **Materials Fee is due June 1, 2021 and is non-refundable.**

\_\_\_\_\_ **Payment Option A1** \_\_\_\_\_ **ACH** \_\_\_\_\_ **Credit Card\***: Tuition, less 3% discount, is due on/before February 1, 2021.

\_\_\_\_\_ **Payment Option A2** \_\_\_\_\_ **ACH** \_\_\_\_\_ **Credit Card\***: Tuition, less 2% discount, is due on/before March 1, 2021.

\_\_\_\_\_ **Payment Option B** \_\_\_\_\_ **ACH** \_\_\_\_\_ **Credit Card\***: Tuition, less 1% discount, is paid in two payments; the first is due on/before March 1, 2021, the second is due on/before September 1, 2021. With Option B, **ACH or credit card\* information must be on file with the office.**

\_\_\_\_\_ **Payment Option C**: Ten (10) equal payments, the first payment is due on July 1, 2021, and continuing to be paid in monthly installments through April 1, 2022. Please note invoices are not mailed. With Option C, **ACH or credit card\* information must be on file with the office.**

\_\_\_\_\_ **Payment Option D**: Twelve (12) equal payments, the first payment is due on May 1, 2021, and continuing to be paid in monthly installments through April 1, 2022. Please note invoices are not mailed. With Option D, **ACH or credit card\* information must be on file with the office.**

The undersigned Parent or Guardian, as the person having the primary care and custody and being financially responsible for the student, hereby agrees to the terms of enrollment as set forth in the foregoing Contract.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director's Signature

\_\_\_\_\_  
Date

# 2021/2022 Tuition Schedule Center Montessori School (Keep this copy)

Program	*Registration Fee <b>Due on enrollment</b>	*Materials Fee <b>Due June 1</b>	Annual Tuition	Option A1 Annual Payment <b>ACH/CC*</b>	Option A2 Annual Payment <b>ACH/CC*</b>	Option B Semi-Annual Payment <b>ACH/CC*</b>		Option C Monthly Installments <b>ACH/CC*</b>	Option D Monthly Installments <b>ACH/CC*</b>	Sibling discount
	Non-Refundable	Non-Refundable		One payment due on or before 2/1/2021 3% discount	One payment due on or before 3/1/2021 2% discount	Two payments due on 3/1/2021      9/1/2021 1% discount		Ten equal payments due 7/1/21-4/1/22	Twelve equal payments due 5/1/21-4/1/22	10%
<b>Center Nest</b>										
Half Day	750	100	10522	10206	10311	5261	5155	1052	877	9470
Full Day	750	100	12330	11960	12083	6165	6042	1233	1028	11097
<b>Primary</b>										
Half Day	750	100	10522	10206	10311	5261	5155	1052	877	9470
Full Day	750	100	12330	11960	12083	6165	6042	1233	1028	11097
Extended Day **	750	100	13830	13415	13553	6915	6777	1383	1153	12447
<b>Elementary 1</b>										
Full Day	750	300	12839	12454	12582	6420	6291	1284	1070	11555
Extended Day**	750	300	14339	13909	14052	7170	7026	1434	1195	12905
<b>Elementary 2</b>										
Full Day	750	300	12839	12454	12582	6420	6291	1284	1070	11555
Extended Day**	750	300	14339	13909	14052	7170	7026	1434	1195	12905
<b>Level 3</b>										
Full Day	750	300	12839	12454	12582	6420	6291	1284	1070	11555
Extended Day***	750	300	14339	13909	14052	7170	7026	1434	1195	12905

\*Registration Fee is **non-refundable** and is due on enrollment. Materials Fee is **non-refundable** and are due on or before June 1, 2021, for students registered by that date. Students enrolled after June 1, 2021, Materials Fee is non-refundable and due upon enrollment.

\*\*Primary, Elementary 1, and Elementary 2 Extended Day tuition includes care during some "no-school" days. Check your school calendar for specific dates. No Extended Day available at East Campus.

\*\*\*Level 3 Extended Day tuition includes before- and after-school care on regular school days only.

**NO CASH will be accepted. ACH (Electronic Check) or Credit Card account must be on file.**

**\*All credit card payments are subject to a 3% surcharge.**